

# Online Registration Instructions – New Athlete (Independent)



Startup	
Step 1	Navigate to registration page on <a href="http://www.specialolympics.ca/alberta">www.specialolympics.ca/alberta</a>
Step 2	Click New Athlete - Join Program
Step 3	Choose SO Alberta
Step 4	Select Myself
Step 5	Fill out Participant Information
Step 6	Click "Next Step..."
Step 7	No profile found
Step 8	Click "Next Step..."
Step 9	Waivers
Program Search Criteria	
Step 1	<b>Ignore Postal Code &amp; Distance</b> <b>*We recommend simply putting the Chapter, Region and Community in order to view all sports available</b>
Step 2	Select Related Chapter, Region & Community
Step 3	Click "Search"
Step 4	Select a program
Step 5	Click "Next Step..."
Member Profile	
Step 1	Fill out Main Information & Communication Preferences
Step 2	Click "Next Step..."
Address	
Step 1	Fill out Primary Address
Step 2	Click "Next Step..."
Criminal Record Check (CRC) Information	
	<b>Skip this section</b>
Medical Information	
Step 1	Fill out Medical Information
Step 2	Add Medical Conditions if applicable
Step 3	Click "Next Step..."
Emergency Contacts	
Step 1	Add Emergency Contacts
Step 2	Fill out Emergency Contact information
Step 3	Submit Emergency Contacts
Step 4	Click "Next Step..."

Enrollment Detail	
Step 1	Review Enrollment Details
Step 2	Click "Next Step..."

## Region/Zone Guide

Zone 1	Brooks, Lethbridge, Medicine Hat, Crowsnest Pass
Zone 2	Airdrie, Drumheller, Foothills, Olds & District
Zone 3	Calgary
Zone 4	Camrose, Lacombe, Red Deer, Wetaskiwin, Rocky Mountain House
Zone 5	Edson, Leduc, Strathcona County, West Central, St. Albert, Barrhead, Drayton Valley, Whitecourt
Zone 6	Edmonton
Zone 7	Lakeland, Lloydminster, St. Paul, Lac La Biche, Vegreville
Zone 8	Grande Prairie